

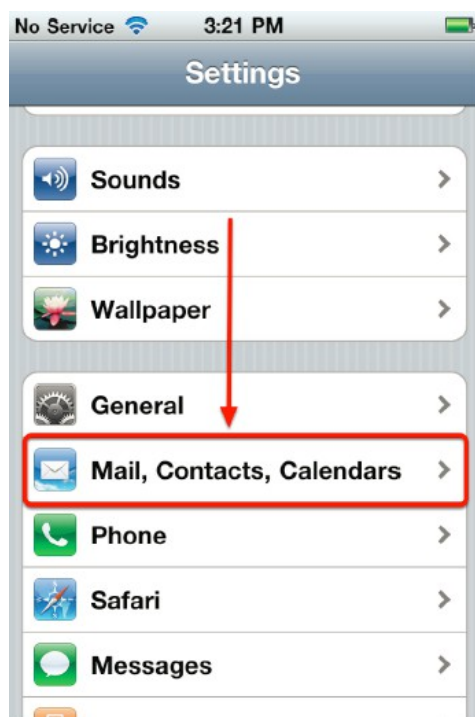


## Email Configuration Guide for iPhone (updated Jan/2015)

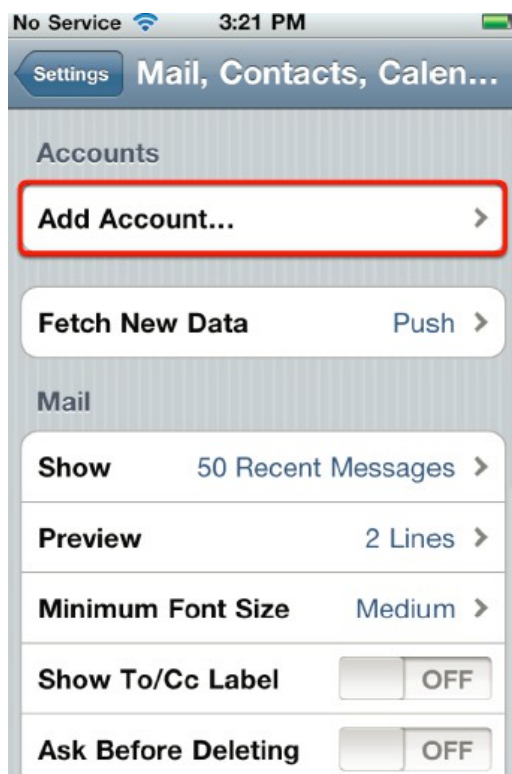
1. Tap **Settings** on your home screen:



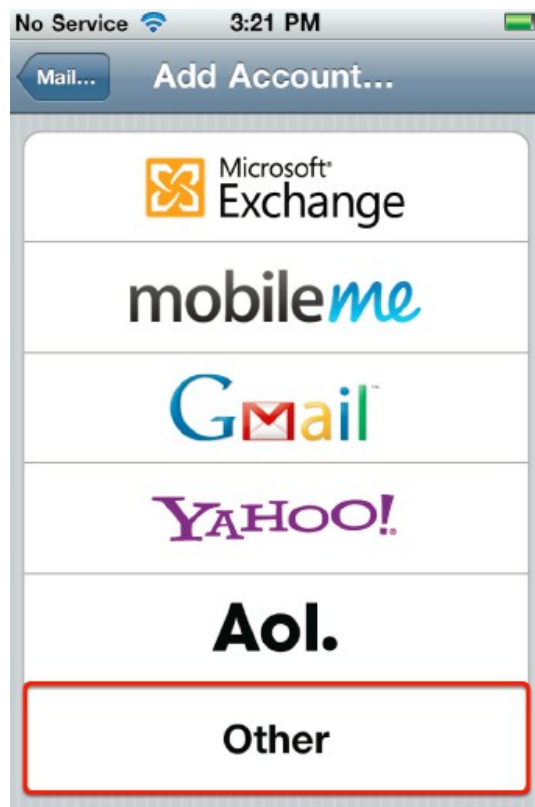
2. Scroll down and tap **Mail, Contacts, Calendars**



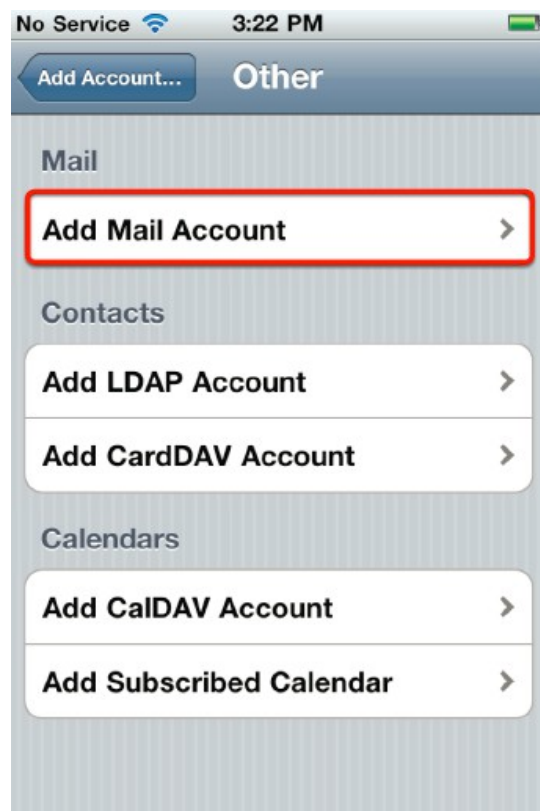
3. Tap the **Add Account** option



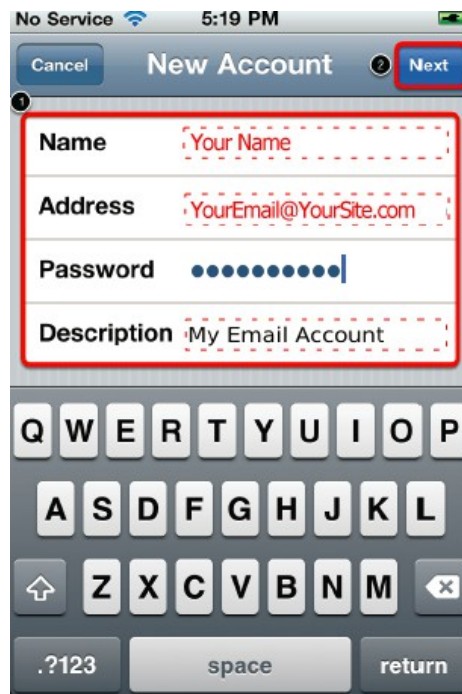
4. Tap **Other**



5. Tap **Add Mail Account**



6. Enter the following settings and tap **Next** after you finish:



The screenshot shows the 'New Account' screen on an iPhone. At the top, there are 'Cancel' and 'Next' buttons. The 'Next' button is highlighted with a red box. Below the buttons, there are four input fields: 'Name' with the text 'Your Name', 'Address' with the text 'YourEmail@YourSite.com', 'Password' with a masked password of ten dots, and 'Description' with the text 'My Email Account'. A red dashed box highlights these four fields. Below the form is a standard QWERTY keyboard.

**Name:** is YOUR Name

**Address:** is YOUR email address

**Password:** is YOUR email password

**Description:** is account description of your choice

7. Tap **IMAP** or **POP** (in this example will set up the device using IMAP):



The screenshot shows the 'New Account' screen on an iPhone. At the top, there are 'Cancel' and 'Next' buttons. Below the buttons, there are two radio buttons: 'IMAP' and 'POP'. The 'IMAP' button is highlighted with a red box. Below the radio buttons, there are three input fields: 'Name' with the text 'Your Name', 'Address' with the text 'YourEmail@YourSite.com', and 'Description' with the text 'My Email Account'. Below these fields, there is a section for 'Incoming Mail Server' with three input fields: 'Host Name' with the text 'mail.example.com', 'User Name' with the text 'Required', and 'Password' with a masked password of ten dots. The 'Outgoing Mail Server' section is partially visible at the bottom.

8. Under the **Incoming Mail Server** section, enter the following settings:

No Service 5:21 PM

Cancel New Account Next

Incoming Mail Server

Host Name mx1.visualedgedesign.com

User Name YourEmail@YourSite.com

Password ●●●●●●●●

Outgoing Mail Server

Q W E R T Y U I O P

A S D F G H J K L

↑ Z X C V B N M ↵

.?123 space return

**Host Name:** is **mx1.visualedgedesign.com**

**User Name:** is YOUR email address

**Password:** is YOUR email password

Scroll down to the Outgoing Mail Server section

9. Under the **Outgoing Mail Server** section, enter the following settings enter the following settings and tap **Next** after you finish:

No Service 5:22 PM

Cancel New Account Next

Outgoing Mail Server

Host Name mx1.visualedgedesign.com

User Name YourEmail@YourSite.com

Password ●●●●●●●●

Q W E R T Y U I O P

A S D F G H J K L

↑ Z X C V B N M ↵

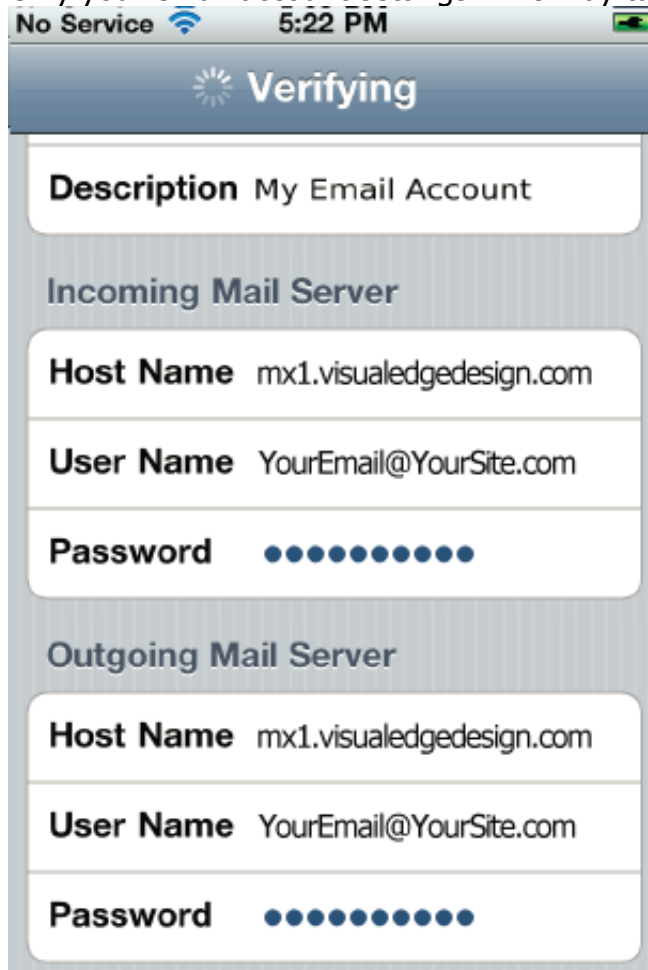
.?123 space return

**Host Name:** is **mx1.visualedgedesign.com**

**User Name:** is YOUR email address

**Password:** is YOUR email password

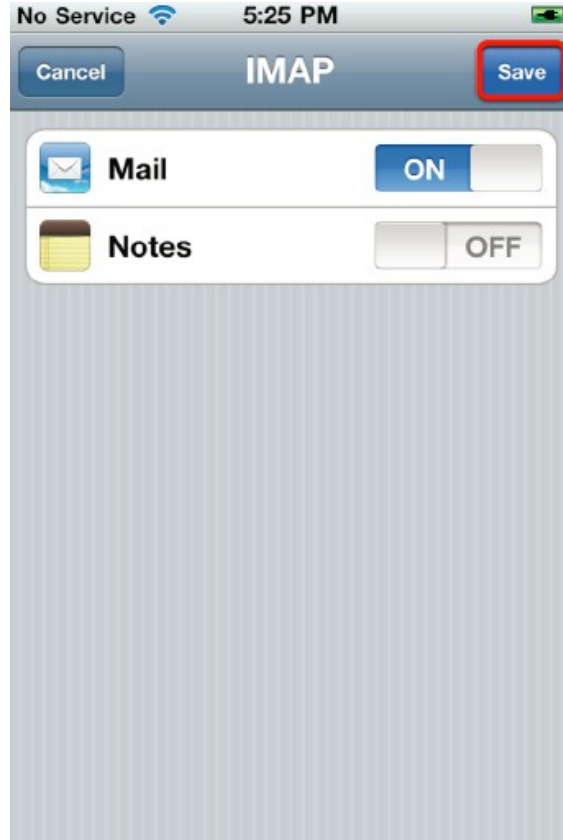
10. Your device will verify your email account settings. This may take several minutes.



11. If you receive an error indicating that you **Cannot Connect Using SSL** then tap **Yes** to continue without SSL.



12. Completing Account Configuration - tap **Save**



13. The email account configuration has been completed!

